



Date Received \_\_\_\_\_ Staff Initials \_\_\_\_\_

## BEACH COURT RENTAL APPLICATION

City of  
**Santa Monica**®

Community Recreation Division  
415 Pacific Coast Highway, Santa Monica, CA 90402  
Email: [beach.permits@smgov.net](mailto:beach.permits@smgov.net), Phone: 310-458-4904, Fax: 310-393-7827

ORGANIZATION \_\_\_\_\_  
(Write none if applicant is an individual)

ADDRESS \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

TYPE OF ORGANIZATION \_\_\_\_\_ 501(c) 3# (if applicable) \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

CONTACT ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

CONTACT PHONE \_\_\_\_\_ CELL \_\_\_\_\_

CONTACT EMAIL \_\_\_\_\_

ALTERNATE CONTACT: \_\_\_\_\_ PHONE \_\_\_\_\_

### TYPE OF FACILITY REQUESTED

NUMBER OF COURTS REQUESTED: \_\_\_\_\_

LOCATION REQUESTED 1<sup>ST</sup> CHOICE: \_\_\_\_\_

LOCATION REQUESTED 2<sup>ND</sup> CHOICE: \_\_\_\_\_

DATE(S) REQUESTED

DAY(S) OF WEEK

EVENT START TIME \_\_\_\_\_ AM/PM

EVENT END TIME \_\_\_\_\_ AM/PM

**Total hours requested must include set-up and clean-up times.**

EXPECTED TOTAL ATTENDANCE \_\_\_\_\_ # YOUTH \_\_\_\_\_ #ADULTS \_\_\_\_\_

DESCRIPTION OF ACTIVITY \_\_\_\_\_

### ADDITIONAL REQUIREMENTS FOR LA COUNTY COVID-19 PROTOCOL COMPLIANCE

Reopening Protocol for Youth and Adult Recreational Sports Leagues completed and submitted with permit application

Sample of Informed Consent form to be signed by each athlete, or parent/guardian if athlete is a minor submitted with permit application

# BEACH COURT RULES AND REGULATIONS



1. Courts may be reserved between the hours of 8am and dusk for non-lit courts and 8am – 10pm for lit courts.
2. Applications must be received at least 10 calendar days prior to the date of the event. Permits issued subject to availability of facility and staff.
3. Permit holders must be good neighbors by requiring participants to refrain from excessive noise or using whistles prior to 8am Monday – Saturday and 9am on Sundays, and avoid unnecessary noise during other times. Permission must be received in writing from the permit supervisor to utilize amplified sound, drums or other instruments.
4. All permit groups must keep a copy of their permit on hand in cases a conflict or inquiry occurs. Permits must be made available to City staff persons during permitted time if requested.
5. Use of facilities is limited to those identified on the permit during the dates and times indicated and for the stated purpose. Permits are not transferable.
6. Smoking and alcoholic beverages are prohibited at City facilities and school playgrounds.
7. Parking fees, if applicable are the responsibility of the permittee/attendees.
8. Any behavior or activity that is determined by the onsite City staff person as unsafe, a violation of park rules or unsportsmanlike conduct is prohibited. Examples of unsportsmanlike conduct include: aggressive, intimidating, abusive or threatening actions, cursing or fighting. The Police may be called and violators may be required to vacate the premises or may be subject to arrest.
9. Permit requests may be denied if:
  - 1) The proposed use or activity is of a nature/size that is inappropriate to the playing court or will cause adverse impacts on health/safety of surrounding park users or adjacent residents and businesses that cannot be mitigated.
  - 2) Applicant fails to remit fees, charges or deposits as required.
  - 3) Applicant knowingly makes false, misleading or fraudulent statements in the application process.
  - 4) Applicant fails to agree to reimburse the City for damages/destroyed property.
  - 5) Playing court is closed for maintenance
10. Promotional signs or banners require advance written permission of the permit supervisor.
11. Permit groups that have seasonal permits or conduct tournaments/camps must provide \$1M liability insurance with the City of Santa Monica listed as additional insured.
12. Damage to City property will be paid for by the permit holder at a cost determined by the City.
13. Permits may be revoked by City staff if there is a conflict with City use. The Department will attempt to give timely notice of such conflict.
14. Permits may be revoked and/or denied in the future by City staff if there is any violation of these rules or abuse of the privilege of using City facilities or equipment.
15. Permit holders are to share these rules and regulations with visiting teams.

## BEACH COURT RENTAL RATES, PAYMENTS AND REFUNDS

1. Payment is required within 10 calendar days of approval notification. Payment must be made by cash, check, money order (payable to the City of Santa Monica), or credit card.
2. Rates are per hour of use. All rentals must pay a minimum of 2 hours including warm-up and cool-down time.
3. Total hours requested must include warm-up and cool-down time.
4. Rental period begins when the facility is opened for you. You may not enter the facility until the time designated on the permit.
5. The clean-up and load-out of equipment and personal belongings must be completed and the facility completely vacated by the time indicated on the permit.
6. Rental is for the designated court on permit only. The open space and parking lots are public access ways and not part of the rental.
7. REFUNDS less a \$15 processing fee will only be given when the cancelation request is received in writing at the reservation office at least 10 calendar days prior to the permit date. Written refund request must include a copy of receipt or receipt number. Allow 4 weeks for processing.

**Applicant certifies that he/she read and agrees to abide by the “Beach Court Rental Rates, Payments and Refunds”.**

Please Sign: \_\_\_\_\_ Date: \_\_\_\_\_

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### Beach Courts Rental Fees

<b>Schools/Non-Profits/Community</b>	<b>\$ 10.00/hour/court</b>
<b>Commercial – Seasonal Use</b>	<b>\$ 15.00/hour/court</b>
<b>Commercial – Occasional Use</b>	<b>\$ 30.00/hour/court</b>
<b>Tournament Rate</b>	<b>\$ 24.00/day/court</b>
<b>Camps</b>	<b>\$ 32.00/hour/court</b>